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24 August 1964

**MEMORANDUM FOR:** CIA Librarian  
Chief, Machine Division, OCR

**SUBJECT** : Meaningful Numbers for Information Reports

1. Attached are lists of document categories which are currently being processed as Information Reports. The lists include the numbering system being used for control of each document category.
2. The numbering systems reflect the efforts of the Meaningful Number and Format Committees under the direction of the parent DARE Committee.
3. Your office will be notified as additions or changes are made to these lists.

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Chief, Document Division

cc: SPA/AD/CR

THIS DOCUMENT WILL BE CONSIDERED  
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DOWNGRADED TO \_\_\_\_\_  
UPON REMOVAL OF THE ENCLOSURES.

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